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Employment Application

Cosgrave Vergeer Kester LLP is an equal opportunity employer. We consider all applicants for employment without regard to race, color, religion, sex, national origin, age, gender, disability, military or veteran status in accordance with federal law. In addition, Cosgrave Vergeer Kester LLP complies with applicable state and local laws prohibiting discrimination in employment. Cosgrave Vergeer Kester LLP also provides reasonable accommodation to qualified individuals with disabilities, in accordance with the Americans with Disabilities Act and applicable state and local laws. In order to process your application, complete the entire form and answer all questions.

Please Print

Date of Application:		Positions(s) Applied For:				
How did you learn about	Cosgrave Verge	er Kester LLP?	(check one)			
Advertisement	Friend	Walk-in	Recruiting Firm	Currer	nt Employee	
Other:		V	/ho referred you?:			
Last Name:		First Name	9:	Middle N	ame:	
Address:		City:		State:	Zip:	
Telephone Number(s) wh	ere we can cont	act you:				
Home:	W	/ork:	(Cell:		
Are you available to work	Full-time	Part-time	Date you are availab	le for work:		
If you are under 18 years	of age, can you	provide require	d proof of your eligibilit	y to work?	Yes	No
Have you ever been empl	oyed with Cosgr	ave Vergeer K	ester before?		Yes	No
If yes, please give dates:	From (Mo/	Yr)	To (Mo/Y	r)		
Position(s) Held:						
Reason for Leaving:						
Are you currently employe	ed?				Yes	No
May we contact your pres	ent employer for	references?			Yes	No

Federal Laws require that employers hire only individuals who are authorized to be lawfully employed in the United States. In compliance with such laws, all offers of employment are subject to verification of each applicant's identity and employment authorization, and it will be necessary for you to submit such documents as are required by law to verify your identification and employment authorization upon employment.

Education

	High School		Technical School		College			Other				
School Name and Location												
Years Completed	9 10	11 12	1	2	1	2	3	4	1	2	3	
Diploma/Degree?	Yes	No	Yes	No	Yes	<u> </u>	No)				
Major Course(s) of Study												
Employment Experience Start with your present or most re	-											
Employer:	Dates	s Employed			Super	viso	r:					
Employer:	Dates From	(Mo/Yr)	To	lo/Yr)	Super	viso	r:					
		1	To (M	lo/Yr) Phone Nur	-	viso	r: 					
Address:		1	To (M	·	nber:	viso	r:					
Employer: Address: Position Held: Reason for Leaving:		1	To (M	Phone Nur	nber:	viso	r:					
Address: Position Held:		1	To (M	Phone Nur	nber:	viso	r:					
Address: Position Held:	From	(Mo/Yr)	To (M	Phone Nur	nber:							
Address: Position Held: Reason for Leaving: Employer:	Prom	(Mo/Yr)	To (M	Phone Nur	nber: y: \$							
Address: Position Held: Reason for Leaving:	Prom	(Mo/Yr)	To (M	Phone Nur Final Salar	y: \$ Super							

Employer:	Dates Employed: From (Mo/Yr)	To (Mo/Yr)	Supervisor:
Address:		Phone	e Number:
Position Held:		Final	Salary: \$
Reason for Leaving:			
Employer:	Dates Employed: From (Mo/Yr)	To (Mo/Yr)	Supervisor:
Address:		Phone	e Number:
Position Held:		Final	Salary: \$
Reason for Leaving:			
References List three (3) professional references who	are not related to you	:	
Name:	Relationship:		Telephone Number:
Name:	Relationship:		Telephone Number:
Name:	Relationship:		Telephone Number:

Please state any additional information you feel may be helpful to us in considering your application:

Applicant Statement

PLEASE READ CAREFULLY BEFORE SIGNING. IF YOU HAVE ANY QUESTIONS REGARDING THIS STATEMENT, PLEASE ASK BEFORE SIGNING.

I declare that all statements and answers in this application are true and correct to the best of my knowledge and agree that any untrue or misleading answer, omission, concealment, or failure to answer questions in my application, resume, or other materials or during interviews may be grounds for disqualification from further consideration or for dismissal from employment at Cosgrave Vergeer Kester, regardless of when it is discovered. I authorize Cosgrave Vergeer Kester LLP or its agents to verify all references, to review my former employment records and other information provided by me, and to keep and preserve records of such investigations. Additionally, I release Cosgrave Vergeer Kester LLP, any person or company responding to a reference inquiry, from liability for any damage that may result from furnishing information to this employer or its agents.

I understand that any offer of employment I may receive from Cosgrave Vergeer Kester LLP is contingent upon successful completion of the Firm's employment screening process, which may include receipt of official higher education transcripts and information obtained from a third party consumer or criminal reporting agency for employment purposes. I authorize Cosgrave Vergeer Kester to investigate whether I have a criminal record of convictions, and, if so, the nature of such convictions and the surrounding circumstances of the conviction, and if such conviction bears relationship to position for which I have applied. I understand that any criminal background check will focus on convictions, and that a criminal record will not necessarily disqualify me from employment.

Signature of Applicant	Date
Note: You may be asked to provide additional infe	ormation for background screening purposes.