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## **Employment Application**

Cosgrave Vergeer Kester LLP is an equal opportunity employer. We consider all applicants for employment without regard to race, color, religion, sex, national origin, age, gender, disability, military or veteran status in accordance with federal law. In addition, Cosgrave Vergeer Kester LLP complies with applicable state and local laws prohibiting discrimination in employment. Cosgrave Vergeer Kester LLP also provides reasonable accommodation to qualified individuals with disabilities, in accordance with the Americans with Disabilities Act and applicable state and local laws. In order to process your application, complete the entire form and answer all questions.

## Please Print

Date of Application:		Positions(s) Applied For:				
How did you learn abo	out Cosgrave Ve	ergeer Kester LLF	?? (circle one)			
Advertisement	Friend	Walk-in	Recruiting Firm	Curre	nt Employee	
Other:			Who referred you?:_			
Last Name:		First Name:		Middle	ddle Name:	
Address:		City:		State:	Zip:	
Telephone Number(s)	where we can c	ontact you:				
Home:		Work:		Cell:		
re you available to wor	k: Full-time	Part-time Da	ate you are available fo	r work:		
you are under 18 years	s of age, can yo	u provide required	d proof of your eligibility	y to work?	Yes	No
ave you ever been em	ployed with Cos	grave Vergeer Ke	ester before?		Yes	No
yes, please give dates	: From(Mo	o/Yr)	To (Mo/Yi	r)		
osition(s) Held:						
teason for Leaving:						
re you currently employ	yed?				Yes	No
lay we contact your pre	esent emplover f	or references?			Yes	No

Federal Laws require that employers hire only individuals who are authorized to be lawfully employed in the United States. In compliance with such laws, all offers of employment are subject to verification of each applicant's identity and employment authorization, and it will be necessary for you to submit such documents as are required by law to verify your identification and employment authorization upon employment.

## Education

	High School	ol	Technic	al School	Co	llege			Othe	r	
School Name and Location											
Years Completed	9 10	11 12	1	2	1 :	2	3 4	4	1 2	2 3	4
Diploma/Degree?	Yes	No	Yes	No	Yes		No				
Major Course(s) of Study											
icenses/Certificates - List ang	y licenses or c	ertificates a	ittained ti	nat are relev	ant to t	he po	ositior	n:			
	cent position.										
art with your present or most re	Date	es Employed n(Mo/Yr)	d: To	Mo/Yr)	Super	viso	r:				
cart with your present or most re	Date	es Employed n(Mo/Yr)	d: To	Mo/Yr)  Phone Nu		viso	r:				
tart with your present or most re  Employer:  Address:	Date	es Employed n(Mo/Yr)	d: To (	Mo/Yr)		viso	r:				
tart with your present or most re Employer: Address: Position Held:	Date	es Employed n (Mo/Yr)	d: To(	Mo/Yr)		viso	r:				
tart with your present or most re Employer: Address: Position Held:	Date	es Employed (Mo/Yr)	d: To(	Mo/Yr)		viso	r:				
tart with your present or most re Employer: Address: Position Held: Reason for Leaving:	Date	n(Mo/Yr)	To	Mo/Yr)							
tart with your present or most re Employer: Address: Position Held: Reason for Leaving:	Date	n (Mo/Yr)	To	Mo/Yr)	ımber:						
tart with your present or most re Employer: Address: Position Held: Reason for Leaving:	Date	n(Mo/Yr)	To	Mo/Yr) Phone Nu	super						

Employer:	Dates Employed:	Supervisor:
	From To (Mo/Yr)	_
Address:	Phone	Number:
Position Held:	-	
Reason for Leaving:		
Employer:	Dates Employed:	Supervisor:
	From To (Mo/Yr)	_
Address:		Number:
Position Held:		
Reason for Leaving:		
References		
List three (3) professional references who a	are not related to you:	
List tillee (3) professional references who a	are not related to you.	
Name:	Relationship:	Telephone Number:
Name:	Relationship:	Telephone Number:
Name:	Relationship:	Telephone Number:
		to a constant to a stand
Please state any additional information you	i feel may be neipful to us in consider	ing your application:

## Applicant Statement

I have read the above statements and agree to them.

PLEASE READ CAREFULLY BEFORE SIGNING. IF YOU HAVE ANY QUESTIONS REGARDING THIS STATEMENT, PLEASE ASK BEFORE SIGNING.

I declare that all statements and answers in this application are true and correct to the best of my knowledge and agree that any untrue or misleading answer, omission, concealment, or failure to answer questions in my application, resume, or other materials or during interviews may be grounds for disqualification from further consideration or for dismissal from employment at Cosgrave Vergeer Kester, regardless of when it is discovered. I authorize Cosgrave Vergeer Kester LLP or its agents to verify all references, to review my former employment records and other information provided by me, and to keep and preserve records of such investigations. Additionally, I release Cosgrave Vergeer Kester LLP, any person or company responding to a reference inquiry, from liability for any damage that may result from furnishing information to this employer or its agents.

I understand that any offer of employment I may receive from Cosgrave Vergeer Kester LLP is contingent upon successful completion of the Firm's employment screening process, which may include receipt of official higher education transcripts and information obtained from a third party consumer or criminal reporting agency for employment purposes. I authorize Cosgrave Vergeer Kester to investigate whether I have a criminal record of convictions, and, if so, the nature of such convictions and the surrounding circumstances of the conviction, and if such conviction bears relationship to position for which I have applied. I understand that any criminal background check will focus on convictions, and that a criminal record will not necessarily disqualify me from employment.

Signature of Applicant	Date
Note: You may be asked to provide additional	al information for background screening purposes.